



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Nellie Bass (NB), Center for Student Health & Counseling
[] Paul Boevers (PB), Transportation & Parking Services
[] Deanna Britton (DB), College of Liberal Arts & Sciences
[P] Erica Hunsberger (EH), Environmental Health & Safety
[P] Michael Jantzen (MJ), Office of Information Technology
[] Alyssa Koida (AK), Global Engagement & Innovation
[P] Joe Potter (JP), Facilities & Property Management
[] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
[] Jeffrey Smith (JS), Diversity & Multicultural Student Services

Employer Represented:

[P] Todd Bauch (TB), Campus Recreation
[P] Erin Burns (EB), Helen Gordon Child Development Center

[] Maddie Franke (MF), University Housing & Residence Life
[P] Josh Hendricks (JH), Campus Public Safety Office
[P] Marcos Ordaz (MO), School of Business
[P] Jeffrey Rook (JR), Environmental Health & Safety
[P] Lisa Sablan (LS), Research & Graduate Studies
[] Melissa Scholl (MS), Human Resources
[] Mercedes Youngston (MY), Conferences & Events

Alternate:

Ad Hoc:

[] Angel Antonucci (AA), Environmental Health & Safety
[P] Benjamin Crall (BC), College of Engineering & Computer Science
[P] Ed Ivory (EI), College of Engineering & Computer Science
[] Tiara Halsey (TH), Emergency Management
[P] Nikki Ludd (NL), Environmental Health & Safety

Meeting Call to Order

Date: 9/10/2025

Time: 1:10 pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote

Minutes approved as is
Minutes approved with minor corrections
Minutes not approved – corrections required
Minutes not approved – quorum not met

[X]
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Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Two new potential Committee members are in attendance today - Ben Crall and Ed Ivory, from the Maseeh College of Engineering & Computer Science. Thanks for your consideration.
- Deanna Wiley from the PSU Foundation will no longer be attending the CSC. Thanks for her contributions and attendance.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- Discussion: Confirm employee vs employer representation designation of members.
 - NB was corrected from Employer to Employee.
 - More committee members may be considered as needed to balance representation.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- There were no new reports noted.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- There were no new reports noted.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: TBD

Quarter of inspection: Fall

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

- An inspection of FAB was conducted 8/26/2025, which covered the majority of the lower level as well as the full first level. The inspection results are currently still being completed.
 - Problematic findings were often related to occupants' use of space, including unsecured furniture or shelving, daisy-chained extension cords, and issues with appliances.
 - The rest of FAB could be considered for another inspection next quarter.
 - EI – Was Suite 70 inspected? This area was noted as being particularly concerning.
 - JR – No. This space can be considered as well. See Rounds.
 -  FAB CSC Inspection 8.26.2025

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- MY – Last week, someone pulled the fire alarm at SMSU. Evacuation was successful and quick. Discuss with Nikki Ludd on better procedures for 'all clear' announcements.
 - MY not present, will follow up next meeting **10/8/25**.

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- EI – Suite 70 is a concern for inspection. There are many unsecured bookshelves with a narrow passageway.
- LS – After attending the recent inspection, she has realized that her own office space has safety issues and is working on addressing them.
- JH – This Sunday, the South Park Blocks will be a stopping point for the Sunday Parkways event, which may involve thousands of pedestrians and cyclists. Broadway from Mill to Harrison will be closed to traffic and Parking Structure 2 will be inaccessible from noon to 5 pm.
- NL –



- Last Friday, Blackstone had the rest of the fire escape removed and the entrance shuttered. There will no longer be access to the roof, and the building is now fully secured in preparation for demolition next spring.
- Remember to submit work orders if you find or notice missing or excessively out-of-date fire extinguishers, particularly in parking structures.
- JP – Please submit work orders as soon as possible, especially prior to the start of the busy academic year.
 - [Work Control Center](#)
- JR – Projects that have been or will be completed this summer:
 - The new walkway between 10th and 11th on Mill St. outside of Vernier Science Center has been completed.
 - The roadway between VSC and SRTC has been improved, with fencing coming down soon.
 - The majority of Cramer Hall's 2nd floor has been renovated, with some spaces in-progress for the rest of the fall term.
 - Supply fan 4 of SMSU will be taken offline for abatement and replacement, impacting the Broadway side of the building for approximately 6 months. Fans 1 and 12 will follow, with the overall project taking over 1 year to complete. Some offices will be impacted and occupants shifted to other spaces, and air monitoring will be occurring.
 - The Art and Design building project is progressing steadily and is nearing completion.

[New Action Items](#)

(Whom it was assigned to, description of action item/safety concern, expected date of follow-up)

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[Meeting Adjourned](#)

Time: 1:35 pm

[Next Meeting](#)

October 8th, 2025

Location: Zoom